

## Academic and Faculty Support

- Locus Enhancements (9)
- Electronic Outbound Transcript Feasibility
- Sakai Implementation
- Maxxess Interface - Academics Requirements

## Administrative Initiatives

- Advance Web Implementation
- Lawson Conversion to LUC
- Kronos Conversion to LUC
- Database for Key and Lock Info
- Quick Updates to LUC Emergency Web Pages
- RMS Mercury Upgrade
- Online Performance Management System

## Student Technology Support

- Email Replacement/Migration
- Illinois Articulation Initiative
- IAI - Update of Transfer Credit Rules
- Lecture Capture
- Rectrac update for WTC Fitness Center

## Infrastructure

- Security Camera Infrastructure (3)
- Information Security Program (8)
- Campus Construction Initiatives (22)
- LUHS/LUC/HSD Technology Program (4)
- IT Disaster Recovery (4)
- Upgrade Technology in Kasbeer Hall

## Continuous Service Development

- Emergency Response Website
- Enterprise Content Management (10)
- Enhancements to Immunization Data Mgmt.
- Business Intelligence/Data Warehouse (4)





# ITS Major Initiatives FY14 Q1-Q2 Status Summary

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### Health Legend

Green – On Target, No Risk
Lime – On Target, Minimal Risk, Minor Concerns, Under Control
Yellow – Target in Jeopardy, Risks Being Managed, Unknowns Exist
Orange – Slightly Off Target, Several Risks or Unknowns
Red – Off Target, High Risk, Multiple Concerns



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Academic and Faculty Support					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
LOCUS Enhancements (10 Original, 5 Remaining) (PSS #'s 1621, 1702, 1723, 1803, 1813)	Academic Affairs (Pelissero)	Adams, Pullen, Slazyk	Green	Green	<p><b>Recent Activity:</b>  <b>COMPLETED:</b> 1803 Emergency Contacts/Medical Info; 1702 update FinAid 2013 jobs.  <b>CANCELLED:</b> 1723 Course Catalog Search for CORE 2012.  <b>IN-PROGRESS:</b> 1621 Trans Credit Summary report – User Testing; 1813 XML Transcripts – User Testing and some process issues.  <b>Next Steps:</b> Confirm priorities for Trans Credit Summary report. Continue targeted milestones for XML Transcripts.</p>
Electronic Outbound Transcripts Feasibility (PSS 1145)	Academic Affairs (Pelissero)	Adams	Lime	Lime	<p><b>Recent Activity:</b> Presentation by National Student Clearinghouse has educated R&amp;R and ITS on possible solutions (may not be dependent upon XML transcripts, as previously thought); NSC has significant pricing advantage over other vendors, as pricing continues to drop; Inhouse design and build is also possible.  <b>Next Steps:</b> Meeting scheduled in Dec to re-establish TAC with R&amp;R.</p>
School of Nursing - SIM	Provost (Pelissero)	Wieczorek	Green	Green	<p><b>Recent Activity:</b> 1) No recent activity. Project nearly complete. Waiting for Nursing to determine if they will want TV monitors added to the debriefing rooms. Linda Bensfield is out of the office until October.  <b>Next Steps:</b> 1) Possibly order three TV's for the debriefing rooms pending Linda's return. Sent Email to Linda asking if they are still interested in ordering monitors.</p>
Sakai LMS Implementation (PSS 1798)	Academic Affairs (Scheidenhelm)	Yun	Green	Green	<p><b>Recent Activity:</b> (1) Rolled out newly developed LOCUS to Sakai interface and revised FTP upload workflow; (2) Provided four "special" topic training classes for additional faculty support this fall; (3) Transferred support to operational groups; (4) Conducted Project Closeout/Review; (5) Closed Project - Completed project close-out activities.  <b>Next Steps:</b> (1) None.</p>
LOCUS Enhancements (3 New High) (PSS #'s 1895, 1903, 1914)	Academic Affairs (Pelissero)	Adams, Pullen, Slazyk	Green	Complete	<p><b>COMPLETED:</b> 1914 Engaged Learning Enhancements ; 1903 Sakai Extract some enhancements – in testing; 1895 update FinAid 2014 jobs</p>



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Administrative Initiatives					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Campus Reservations Interfaces (1) (PSS 1148)	Auxiliary Services (McGuriman)	Adams	Green	Green	<b>Recent Activity:</b> Confirmed need for interface from Kinetics (Kx) Conference Services to R25 Space Reservations. <b>Next Steps:</b> Interface on hold pending evaluation of Kx and R25 at LUC.
Database for LUC Key and Lock info (PSS 1628)	Campus Safety (Fine)	Heckel	Lime	Lime	<b>Recent Activity:</b> Provided demo of application to clients, and made modifications based on their feedback. Internal testing of changes is in progress. Clients provided electronic media containing various hardware inventory details from their vendor, which we are assessing to see if this can be used to pre-populate values in the application's database. <b>Next Steps:</b> Complete internal testing, and provide to clients for User Acceptance Testing. Plan use of application and how existing lock & key inventory and door associations will be entered into the system.
Quick Updates to LUC Emergency Web Pages	UMC (Drevs)	Heckel	Yellow	Lime	<b>Recent Activity:</b> Clarified requirements with clients, and created application that will allow UMC to quickly update Loyola's home page (at anytime, from anywhere) with ongoing updates about any emergencies. User Acceptance Testing is in progress. <b>Next Steps:</b> Upon receiving signoff from clients, application will be deployed to production.
Advance Web Upgrade (PSS 1669)	Advancement (Bergfeld)	Pullen/ Slazyk/ Dayton	Lime	Lime	<b>Recent Activity:</b> 1) The 10/7 "Pilot Go Live" included the following items: the production database was split into two schemas (one for University and one for the Medical Center), the AWA system was brought up with the Fundraising persona, approximately five forms customizations, and customizations to the login pages. Eight users from the University began to use AWA instead of the client version of the product. The project team continues to research and resolve issues. SNTial (consultant) is involved with this process; 2) Admin/support staff were trained on AWA in November and Gift Officers will be trained in December. Client access (except for reports) to the application will be removed once users are trained and all web security issues are resolved; 3) Development on the reporting dashboard is complete. Documentation is in progress, and Gift Officers will see a demo at their next team meeting; 4) High-priority WebFocus reports developed by ITS have been turned over to AIS. A meeting has been scheduled to discuss the conversion of the remaining AIS PowerBuilder reports. <b>Next Steps:</b> 1) Work with SNTial to resolve issues related to user group security/functionality; 2) Continue to train and roll new AIS users onto AWA; 3) Train users on Dashboard and Webfocus reports; 4) AIS to develop requirements for next series of customizations.
LOCUS Security Center Rollout (PSS 1851)	Provost (Pelissero) & ITS (Malisch)	Dayton	Lime	Complete	<b>Recent Activity: COMPLETE</b> 1) All functional areas have completed their audit; 2) In the new year, ITS and Registration & Records plan to meet regularly to discuss LOCUS security issues and questions; 3) Project is now complete. <b>Next Steps:</b> 1) None. Project closed.



# ITS Major Initiatives FY14 Q1-Q2 Status Summary

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Student Technology Support					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Loyola Mobile Projects	ITS (Malisch) & Lrng, Tech & Assmt (Scheidenhelm)	Heckel	Green	Lime	<b>Recent Activity:</b> 1) Investigating options for migrating off of Blackboard Mobile Central to continue Loyola's presence on the iTunes store and Google Play. <b>Next Steps:</b> 1) Work with HighPoint to determine work effort and project plan to migrate from BlackBoard to HighPoint for public access functionality (Calendar, Directory, Maps, Athletics, etc.); 2) Form mobile advisory committee with representatives across the University; 3) Evaluate and plan for roll out of additional Locus functionality in HighPoint.
Lecture Capture Pilot	Information Technology Services (Montes)	Hayes	Green	Green	<b>Recent Activity:</b> 1) Fall semester pilot underway and to be completed at end of semester; 2) Contract extension review is underway with the vendor and was executed in December; 3) Continued Active Directory authentication coordination with ITS Team; 4) Panopto upgrade to Version 4.5 <b>Next Steps:</b> 1) Move from a pilot to an enterprise solution for the spring semester; 2.) Present at FOTL in January; 3) Present to ATC in February; 4) Receive user feedback from fall semester pilot.
GroupWise to Exchange Migration (PSS 1830)	Enterprise Project (Vonder Heide)	Yun	Lime	Lime	<b>Recent Activity:</b> (1) Providing support to students, faculty and staff during post migration (fall semester) which included handling over 700 Helpdesk calls from August through December; (2) Closing over 300 requests for archives greater than 2 years old; (3) Preparation for December 13th disabling of GW Importer tool; (4) Initial process flow mapping for handling of recent graduates; (5) Working with HSD and LUHS teams to plan the email migration for the remaining "qualified" HSD students and staff; (6) Enhancements to technical and user documentation and updates to the web pages. <b>Next Steps:</b> 1) Sunset GroupWise Importer tool; 2) Migration of graduate mailboxes to Alumni mail server; 3) Provide support to students, faculty and staff as needed; 4) Work with HSD and LUHS teams to complete the HSD email migration; 5) Work with internal group to coordinate future user training opportunities.
Audix Replacement (PSS 1920)	Enterprise Project (Vonder Heide)	Yun	New	Green	<b>Recent Activity:</b> (1) Piloting Unified Messaging to small group in ITS; (3) Reviewing and testing of data for bulk setup and rebuilding auto-attendants; (4) Refining deployment timeline and overall planning for Go-Live; (5) Finalizing user and technical documentation in preparation of University-Wide rollout of the new voicemail system slated for Q1 2014. <b>Next Steps:</b> 1) Complete remaining Unified Messaging Configuration tasks; (2) Kick-off University-wide communications and learning opportunities; (3) Complete user and technical documentation as well as add additional website content to provide information to students, faculty and staff.
Parking Enforcement & Permit Management	Campus Parking (McGuriman)	Adams	Green	Green	<b>Recent Activity:</b> Secondary rollout (Commuter Students) complete. <b>Next Steps:</b> Final deployment phase for Employees planned for February-March.



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Infrastructure					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Campus Construction Initiatives (22)	Facilities (Wibbenmeyer)	Various NIS staff	Green	Green	<p><b>Recent Activity:</b> 1) Installed cameras for MVC instant replay system in Gentile; 2) Expanded and added wireless in Gentile; 3) Finance lab installed at WTC; 4) Phone installed in CTA plaza; 5) QSOB and CTRE groundbreaking underway; 6) Monitor Halas hall renovation; 7) Final stages in Wellness move; 8) Castle house renovated and staff relocated from 6317.</p> <p><b>Next Steps:</b> 1) Complete planned moves for Wellness, Housekeeping, English Dept. and; 3) Dispatch electrical power adjustment for emergency; 4) Continue to monitor Halas, QSOB, and CTRE construction; 6) International house to become part of LUC wireless infrastructure; 7) Reroute cables and transfer voice and data connections in Ignatius house, Georgetown, Marquette North and South, Gonzaga and Canisius in preparation for Kenmore closure; 8) Installation of wireless infrastructure at HSD.</p>
Security Camera Infrastructure (PSS 1687)	Enterprise Project (T. Kelly)	Wieczorek	Green	Green	<p><b>Recent Activity:</b> 1) 17 cameras added for Parking; 2) 20 perimeter cameras been added at LSC and WTC; 3) Obstructions removed; 4) Motion and frame rate testing.</p> <p><b>Next Steps:</b> 1) Continue with motion and frame rate testing; 2) Plan for allocating money from refresh spending account for FY14 to repair / replace broken cameras.</p>
Information Security Program (8)	Enterprise Project (Sibenaller)	Pardonek	Green	Green	<p><b>Recent Activity:</b> 1) The 2013 PCI assessment initiative has completed early. Several policies reviewed by the Information Security Advisory Council (ISAC) were prepared for review and approved by the Cabinet. Initiatives for the Information Security Awareness Program (Facebook, blog, and twitter) were put in place. Awareness campaign messages were distributed via Inside Loyola and the Phoenix. The 2013 annual security assessment in process; results expected Q1 FY14; 2) The PII compliance efforts for 2013 delayed by loss of staff are in progress for 90% compliance by end of CY2013 and completion by end January 2014. New process for data stewards was communicated in August. Additional module to scan image files was implemented with an increase in PII found within PDF files on 20% of inventory. We expect this number to decrease year over year as the normal file scanning process had done. Scanning of Exchange mailboxes have been successfully tested however challenges with remediation steps within Outlook forced a postponement of this module until CY2014. NAP process running status quo. Changes are being investigated in conjunction with the PMO. VPN TAC is past the RFI stage and is in the RFP stage.</p> <p><b>Next Steps:</b> 1) Continue PII activities; 2) Continue to assess and streamline the NAP id creation process; 3) Complete the annual security assessments; 4) Conclude the VPN Tech. Advisory Committee and implement a new solution; 5) Review Network Access Control solutions; 5) Continue with ISAC activities.</p>





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Infrastructure continued					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
BCDR Program	Enterprise Project (Pelissero/Kelly/Laird/Malisch)	Simmons	Lime	Green	<p><b>Recent Activity:</b> Recovery Point Objectives (RPOs) and Recovery Time Objectives (RTOs) have been revised and approved by the IT Executive Steering Committee for critical enterprise systems. Critical enterprise systems were prioritized and tiered in three groups: Day 1–5, Day 6–10 and &gt; Day 10. Funding for achieving desired RTOs and RPOs for critical enterprise systems have been staged for investment over three fiscal years. Contractual commitments for backup, recovery and failover for key hosted product and service providers have been documented. Failover environments for Lawson and Kronos are also underway. A number of failover tests have been completed for the LUC.edu website, segments of the existing cross-campus network and email.</p> <p><b>Next Steps:</b> 1) Develop detailed plans for the four ITS projects that were approved for FY14 (DNS, SQL database, Adobe Connect and Locu); 2) Confirm RTOs as part of the business continuity planning; 3) Confirm investment levels for FY15 for disaster recovery.</p>
LUHS/LUC/HSD Technology Program (PSS 1570)	Enterprise Project (Bergfeld/Kelly/Malisch)	Simmons	Lime	Lime	<p><b>Recent Activity:</b> The date for HSD migration to Exchange is March 31<sup>st</sup>. Criteria is being developed for email and archive requirements for LUMCP physicians and support staff that manages institutional risk related to medical malpractice/HIPAA requirements. As part of the LUC PC refresh program, approximately 150-200 computers will be replaced for HSD early in 2014. Options are being evaluated to improve access to calendars and address books between the LUHS/Trinity email and LUC email. The project for migrating the wireless network to LUC standards in the academic corridor is proceeding with a projected completion date of March, 2014. The implementation includes a wireless cross-campus communication plan. LUC ITS is researching a number of options to improve cellular reception in the HSD corridor in Maywood. Funding has been preliminarily approved for separation of the LUHS and LUC networks and the migration to LUC desktop standards for HSD in FY15.</p> <p><b>Next Steps:</b> 1) LUC and LUHS to confirm cost estimates, joint timelines and recommendations for the separation of network and systems; 2) Coordinate migration of LUHS to Trinity Exchange and LUC to LUC Exchange; 3) Complete the migration to the LUC wireless network in the HSD Corridor.</p>
Lawson/Kronos Transition Program (PSS #'s 1885, 1923, 1924)	Enterprise Project (Kelly/Krumrey/Laird/Malisch)	Dayton	Green	Green	<p><b>Recent Activity:</b> 1) Kronos has been live at the University for almost a month. We have successfully made it through two payroll cycles. 2) Next onsite engagement with Dennis O'Connor (Infor) for further Lawson configuration is confirmed for 1/13/14 to set up our Lawson Production environment; 5) The project team set target date of May 9<sup>th</sup> as the Lawson conversion weekend. Our back-up plan will be the weekend of May 23<sup>rd</sup>.</p> <p><b>Next Steps:</b> 1) Prepare for upcoming java version change and implement required Kronos service pack; 2) Track Lawson testing progress across all functional areas; 3) Continue hiring process on four FTEs; 4) Work with Lawson Professional Services on creation of Prod environment.</p>



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Continuous Service Development					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Business Intelligence/Data Warehouse Strategy (PSS #'s 800, 979, 980, 981)	Provost (Pelissero)	Pullen/Simmons	Green	Lime	<p><b>Recent Activity:</b> All modules are in pilot production with the exception of Admissions. A change in design was required in order to validate data where students have more than one Cohort. At the request of the DW/BI sponsors, LUC ITS has initiated a project to improve user experience in the access and use of the DW/BI system, including usage metrics. A phased implementation for the improved user experience is anticipated with the first phase being available in January, 2014. LUC ITS and key functional users are planning the migration of key RDS reports to the data warehouse. Migration to WebFocus version 8.0 is anticipated to be completed in January, 2014.</p> <p><b>Next Steps:</b> 1) Complete changes required for finalization of Admissions data validation; 2) Deliver the first phase of the improved experience for user access; 3) Complete the plan for migration of key/critical RDS reports to the EDW; 4) Complete the migration to WebFocus version 8.0.</p>
ECM/Imaging Implementation (PSS #'s 830, 968, 970, 1459, 1679, 1751, 1752, 1753, 1765, 1840, 1856, 1871, 1872)	Enterprise Project (Malisch)	Dayton	Lime	Lime	<p><b>Recent Activity:</b> 1) The first phase of the University Contracts project went live in October. The long-standing HR Employee Records Enhancements project and the Facilities implementation are also complete; 2) Requirements gathering and technical configuration work continues on our General Accounting, Treasury, and General Counsel implementations; 3) The School of Nursing, School of Social Work, and School of Law have contacted the ECM Team about expanding their use of DocFinity; 4) The ECM team presented on the success of LUC's AP implementation at the annual OIT conference; 5) Our ECM website went live at <a href="http://www.luc.edu/ecm/">http://www.luc.edu/ecm/</a>.</p> <p><b>Next Steps:</b> 1) Continue work on Finance, HR, Contracts, and General Counsel implementations; 2) Plan upgrade to DocFinity v10.7; 3) Begin to formulate strategy for scanner refresh program.</p>
Residence Life Initiatives (PSS 1907/PSS 1891)	Res Life (C Coughlan)	Adams (Siap)	Green	Green	<p><b>Recent Activity:</b> eRelease enhancements (1907) complete; RMS Mercury (upgrade to current RMS); implementation (1891) will be deferred due to staffing transition in Res Life. Redesigned the Executive Housing Dashboard – final testing underway.</p> <p><b>Next Steps:</b> 1) Finalize new schedule and work plan for RMS Mercury; 2) Complete testing for Enhancements to the Executive Dashboard, demo to main users outside of housing, put into production.</p>
Enhancements to Immunizations Page/Data Management	Wellness Center (R. Kelly/Asaro)	Adams	Lime	Complete	<p><b>COMPLETE</b> Moved to production on 12/5/2013.</p> <p><b>Next Steps:</b> Post-production support issues, including planning of future phased functionality – interface from PnC; interface with Docfinity; etc.</p>